

## HOW TO MEASURE FOR BLINDS:

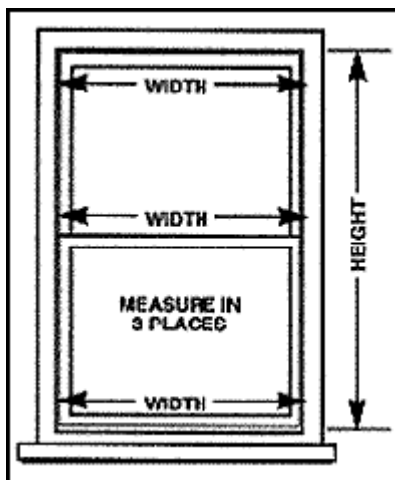
### ROLLERS, VERTICALS, SLIDERS. VELCRO PANELS, ETC.....

#### Important Things to Remember

Whether you decide to mount your blind inside or outside of the window frame, here are common guidelines that will help you ensure that your blinds fit properly:

1. Always use a metal tape measure. Cloth or plastic may stretch providing inaccurate measurements.
2. Record measurements in inches (do not use feet, yards, centimeters, or metres).
3. Record measurements width first, height second (W x H). Be careful not to transpose measurements.
4. Take all your measurements to the nearest 1/8 inch.
5. Measure the exact width of every window in three different places (top, middle and bottom). Use the narrowest measurement and write it down.
6. Measure the exact height from the top of the window opening to the bottom sill in three different places (left side, center and right side). Use the longest measurement for all products except vertical blinds (use the shortest height for vertical blinds). Write down the appropriate measurement.
7. For inside mount blinds, order the finished width slightly smaller (1/8") to allow for operating clearance. The deductions are made so that the blind will not rub on the window frame. There are no deductions taken for outside mount blinds, these will be made to your exact measurements.
8. Measure all windows, even if they look alike.
9. Double check all measurements. Your blinds will be made for your specific window size, so be sure that they will fit properly.
10. Record all of your exact measurements for each window on your measuring notes, so that you can refer to them if needed. When ordering, specify the exact measurement that you want the product made to allow for a proper install.
11. All products will be made to your specifications. We do not make any reductions.

For an inside or recessed mount:



Measure the exact width of the window opening from the inside of the trim to the inside of the trim on the other side. As some windows are not a perfect square, take measurements in three places (top, middle and bottom).

For **Roller Blinds and Sliding Panels** round the measurements down to the nearest 1/8" and record the top measurement on the measuring worksheet. The headrail of all inside mount blinds should be ordered slightly smaller (1/8") to allow room for mounting brackets and for operating clearance.

Measure the exact height of the window opening from the inside of the trim to the top of the windowsill or to the exact length that you want the blind. Measure the height in three places (the right side, the middle, and the left side of the window). Round the measurements to the nearest 1/8" and record the shortest measurement on the measuring worksheet.

Measure the available depth of your window frame. Be careful not to include inside trim, window cranks or tracks. Measure only the space that is available to install the mounting brackets for the blinds. Record the measurement on the measuring worksheet.

For **Velcro Panels** (fixed panel that is like a roller panel with Velcro at the top of the panel to fix it into place) measure the width so that you can facilitate a fit that is as snug as you desire to the sides. Be sure to take measurements at the top, center and bottom to make sure that the window frame is square. Measure the length from the top of the frame where you will install the Velcro hook support bracket, to the sill or floor and deduct at least ½" for clearance.

### **Panels / Screens:**

Measure the exact width of the window opening from the inside of the trim to the inside of the trim on the other side. As some windows are not a perfect square, take measurements in three places (top, middle and bottom). To ensure that the panel will fit into the space without binding, use the smallest measurement as the width and height dimensions. Subtract 1/8" from each measurement as the ordered size, to make sure that the panel will fit inside the window frame without binding in the sides or corners.

If a panel is being ordered with compression springs, then make sure that you allow a minimum of 1/8" – 3/16" to facilitate the springs.

If you are ordering a replacement "bug screen", use the exact measurements of the screen to be replaced and remember to specify whether the springs are to be located on the sides or top.

### **For an outside or surface mount:**

Outside mounts hang outside the window opening either on the wood trim or above and on either side of the wood trim. Remember that our products are sheer and look best if they are the same width as the frame system. If you desire more width, then order to your design specifications.

If you want to mount your window blinds directly to the window frame, then measure the exact width of the wood frame itself from outer edge to outer edge. Round this measurement to the nearest 1/8" and record it on your measuring worksheet.

For Roller Blinds, remember that the fabric width is a total of 1 1/2" narrower than the outside measurement of the hardware. So if you want the fabric to cover from edge to edge of the framing or molding, add an extra 1 ½" to the width measurement. All roller blinds are sold by the total width, which includes the hardware.

For Sliding Panels, the track and finished material width are the same.

Measure the exact height from the outer edge of the top of the trim to the top of the windowsill or to the exact length that you want the blind. Measure the height in three places (the right side, the middle and left side of the window). Round the measurements to the nearest 1/8" and record the longest measurement on your measuring worksheet.

If you specify an outside mount, there will not be any deductions taken when the blind is manufactured - your blind will be made to the exact size that you specify.

### **Panels / Screens:**

For panels that will be surface mounted in a window frame or door window, measure the panel to fit exactly where you want it to fit. The panel can be held into position with tabs that can be screwed on the sides of the panel. There are 3 tabs available for this type of installations. Flat, 1/8" lift and 1/16" lift.

## Measuring for Vertical Blinds

### Replacement Slats:

If you are ordering slats to replace existing vertical blinds, simply count the number of slats in the existing set and measure the length of the finished slats in place. If you want to make an adjustment in the length of the slats, then make the changes as per desired. Slats can be ordered by specifying the number of slats desired times 3 ½" as the width of the slats and then specify the finished length of the slats. Eg. Count 36 X Width 3 ½ X Length 72".

### New Vertical Blinds:

All vertical blind vanes rotate. They also draw like draperies. You may request a center open/two-way draw where the vanes stack on both sides of the window, or a one-way draw where the vanes stack on either the left or right side of the window. For a sliding glass door (ie. patio doors), we suggest a one-way draw with the stack on the opposite side of the door handle.



Most vertical blinds are mounted outside of the window frame because they usually require at least 4 ½" in window opening depth. Patio door handles protrude and interfere with an inside mount. However, if you have sufficient window depth, they can be mounted inside the window frame.

### For an inside or ceiling mount:

Depending on the size of the window, an inside mount will result in the window glass being partially covered by the stacked blinds when they are opened.

Measure the exact width of the window opening across the top where the headrail is to be installed. Measure from the inside of the trim on the left side to the inside of the trim on the right side. Round the measurement down to the nearest 1/8" and record this measurement on the measuring worksheet. The headrail of all inside mount blinds should be ordered slightly smaller (1/8-1/4") than requested to allow room for mounting brackets and for operating clearance.

Measure the exact height of the window opening from the inside of the trim to the top of the windowsill or to the exact length that you want the blind. Measure the height in three places (the right side, the middle, and the left side of the window).

Round the measurements down to the nearest 1/8" and record the shortest (smallest) measurement on the measuring worksheet. The blind will be made about ¼" to ½" shorter to allow for free movement of vanes at the sill or floor.

Measure the available depth of your window frame. Be careful not to include inside trim, window cranks or tracks. Measure only the space that is available to install the mounting brackets for the blinds. Record the measurement on the measuring worksheet.

### For an outside or wall mount:

If you specify an outside or wall mount, the blinds will be manufactured to the exact size that you specify. The factory will not take any size deductions.

Depending on the amount of wall space available, you can have the blinds stack completely off the window glass when they are opened.

Measure the width of the window opening including trim. Measure the window opening height. Add at least 3" in height to allow for mounting brackets above the opening and add your desired overlap at the bottom. If your blinds will hang down to the floor or to the windowsill, deduct at least ½" for clearance.